

# Valencia Presbyterian Church



As a result of the recent state laws passed in the wake of child-sex-abuse scandals, congregations all over the state have needed to adapt, expand, and/or revise their current child protection procedures to comply with the law and to ensure that we are providing a safe space for all of God's children. The new laws expand the definition of "mandatory reporters" to include all rostered leaders, paid church employees who work with children, and also volunteers over age 18 who work with children in activities and programs. For churches this means virtually ALL Sunday school teachers, nursery attendants, VBS volunteers, youth group leaders, etc.

VPC has updated our child protection procedures to include the following required reports from all employees and any volunteers who are in contact with children:

## 1. ACT 34 – PA State Police Criminal Record Check (SP4-164)

- Cost is \$22\* (*FREE for volunteers*).
- Application can be completed online at: <https://epatch.state.pa.us/>

## 2. ACT 151 - PA Child Abuse History Clearance (CY-113)

- Cost is \$13\* (*FREE for volunteers*).
- Application can be completed online at: <https://www.compass.state.pa.us/CWIS>

## 3. ACT 114 - FBI Criminal History (Fingerprint) Reports

- The cost of the FBI Report is \$23.85\* (*fee applies to employees AND volunteers*)
- Application/Registration can be completed online at: <https://www.identogo.com>

**FBI Clearances are required for ALL EMPLOYEES.** VOLUNTEERS who have lived in PA for the past 10 years or more are only required to sign an affidavit witnessed by a church employee or officer. (*Affidavit available online or from the church office.*) VOLUNTEERS who have not lived in the state of PA for the past 10 consecutive years are required to provide an FBI Criminal History Report.

**Return all required forms to the church secretary prior to your employment start date or volunteer activity.**

For more information about Pennsylvania laws and requirements, you can visit:  
[www.keepkidssafe.pa.gov](http://www.keepkidssafe.pa.gov)

*\* fees subject to change*